



Ontario Federation of Home and School Associations  
 EXECUTIVE COMMITTEE MEETING - online  
 Wednesday, May 17, 2017, 7 p.m. – 8 p.m.

**Minutes**

Agenda		Materials	Recommendation	Notes
<b>1. Call to Order</b>  Welcome and Introductions  Notice of recording meeting	E. Ings			Time: 7:05 p.m.  Present: E. Ings, President (left at 8:15 p.m.) A. Morell, 1st Vice-President V. Coombs, HWCHSA Delegate S. Thomson, TVCHSA Delegate G. Myers - 2nd Vice-President- (joined at 8:17 p.m.) S. Binns, Past-President- Regrets A. Murchie- Executive Secretary
<b>2. Approval of Agenda</b>	E. Ings			<b>May17-EC-01</b> <b>That the Agenda be approved as presented.</b> <b>MMS: S. Thomson, V. Coombs</b> <b>CARRIED</b>
<b>3. Review of Minutes</b> Board of Directors April Meeting Executive Committee April Meeting	E. Ings	M  M		Minutes are in Dropbox for review Both will be approved at Board of Directors meetings
<b>4. Conflict of Interest</b>	E. Ings			6.5 E. Ings
<b>5. Business Arising</b>  5.1 Directory  5.2 Meeting Dates 2017/18  5.3 Bulletin and Mailing Dates  5.4 Conference 2017 -recap  5.5 Task List 2016/17	E. Ings  E. Ings A. Morell  E. Ings	M  M M M		<b>May17-EC-02</b> <b>That the Board of Directors June meeting be held on June 24, 2017</b> <b>MMS: S. Thomson, A. Morell</b> <b>CARRIED</b>  <b>May17-EC-03</b> <b>That the Board of Directors October meeting be held on October 28th, 2017</b> <b>MMS: S. Thomson, V. Coombs</b> <b>CARRIED</b>  <b>May17-EC-04</b> <b>That the Executive Committee approve the remaining meeting dates as presented</b> <b>MMS: S. Thomson, V. Coombs</b> <b>CARRIED</b> 5.3 Bulletin and Mailing dates were sent out to Executive Committee for an electronic vote and were approved. 5.4 Conference 2017 has a wrap up meeting on May 29 <sup>th</sup>
<b>6 New Business</b>  6.1 June 24 – BoD Orientation	E. Ings			Board orientation will include a presentation from the office with including: Dropbox, expenses, emails, office procedures.

6.2 Budget – profit vs. loss	E. Ings		<p>E. Ings would like us to go back to basics, OFHSA will provide a binder, USB and make time for a breakout session for introduction with WG Liaisons.</p> <p>Signing authority change will be sent out for individual cities for signing after May 30<sup>th</sup>.</p> <p><b>6.2 May17-EC-05</b>  <b>That the Executive Committee suspend all travel expenses for OFHSA until further notice.</b>  <b>MMS: S. Thomson, A. Morell</b>  <b>CARRIED</b></p> <p>Knowing that the federation started with a deficit budget, the Executive would like to see actuals prior to incurring the cost of all Board of Director travel for the June meeting.</p>
<b>7 Other Business</b> 7.1 EQAO 7.2 Online Platforms 7.3 Executive Secretary Evaluation	E. Ings E. Ings A. Morell	M M	7.1 Update was provided  7.3 E. Ings has contacted service providers for online platforms and will bring more information forward. The call-in feature is a long-distance charge to our members.  Leadership WG provided a report today. <b>May17-EC-06</b> <b>That two leadership events are held in June 2017, one in the Thames Valley area and one in the Chatham area utilizing the PRO Grant funding as allocated to Leadership</b> <b>MMS: S. Thomson, V. Coombs</b> <b>CARRIED</b>  7.3 June 30th Supervisors to be A. Morell and G. Myers. End of June will be the evaluation. In-Camera 8:30 p.m. <b>May17-EC-07</b> <b>Motion to go in-camera</b> <b>MMS: S. Thomson, V. Coombs</b> <b>CARRIED</b>  <b>Rise and Report:</b>  <b>May17-EC-08</b> <b>That the motions approved at the in-camera session of May 17<sup>th</sup> 2017, related to personnel matters were approved.</b> <b>MMS: S. Thomson, V. Coombs</b> <b>CARRIED</b>
<b>8 Adjournment</b>			<b>Motion to adjourn 8:50 p.m.</b> <b>MMS: G. Myers, V. Coombs</b> <b>CARRIED</b>