



Ontario Federation of Home and School Associations
 EXECUTIVE COMMITTEE MEETING
 March 4th, 2017
 10:00 a.m. – 12:00 p.m.

Minutes

Agenda		Materials	Recommendation	Notes
1. Call to Order Welcome and Introductions Notice of voice recording the meeting and appointing a time keeper	S. Binns Name: V. Coombs			Meeting called to order at 9:59 a.m. Present: S. Binns, President (OFHSA) T. Blum, Past-President (online) E. Ings, 1 st Vice-President (online joined 10:45 a.m. left 11:02 a.m.) A. Morell, 2 nd Vice-President (online joined 9:59 a.m. left 10:21 a.m.) V. Coombs, HWCHSA Delegate (OFHSA) S. Thomson, TVCHSA Delegate (online)
2. Approval of Agenda	S. Binns			MAR17-EC-01 That the Agenda be approved as presented. MMS: A. Morell, V. Coombs CARRIED
3. Conflict of interest	S. Binns			None Declared
4. Approval of Minutes	S. Binns			No Minutes to approve
5. Business Arising 5.1 Workgroup Updates		M		Office responding with approved reply from BofM Report coming to the April meeting
6. Financial Report 6.1 Financial Statements 6.2 Endowment Fund 6.3 Finance Workgroup 6.4 Treasurer Report 6.5 2015-16 Draft financials	S. Binns	M M M M		MAR17-EC-02: That the Executive Committee direct TD to reinvest GIC #9, 11, 13 inside a 3 year ladder to take advantage of current rate of return MMS: T. Blum, V. Coombs CARRIED MAR17-EC-03: That the Executive Committee approve the appointment of Helen Maltby for the OFHSA Treasurer immediately for the remainder of the current term 2016-2017 MMS: T. Blum, V. Coombs CARRIED
7. Outstanding Business 7.1 Task List				Reviewed
8. Conference 2017	A. Morell			Update given, Discussion on including Conference information in next e-news

9. Executive Reports				
9.1 Past-President	T. Blum			
9.2 President	S. Binns	M		
9.3 1 st Vice-President	E. Ings			
9.4 2 nd Vice-President	A. Morell	M		
9.5 HW Council	V. Coombs			Working on updating
9.6 Thames Valley Council	S. Thomson			Working on Succession Planning
10. Workgroup Reports				
10.1 Awards	G. Myers	M		
10.2 Bulletin	A. Davey			
10.3 Centennial	C. Wolsey			
10.4 Communication	R. Harvey	M	2	<p>MAR17-EC-04: That the OFHSA Executive Committee approve the guidelines for an OFHSA Instagram account. MMS: V. Coombs, S. Thomson CARRIED</p> <p>MAR17-EC-05: That the OFHSA Executive Committee consider using Slack for communication purposes. MMS: T. Blum, V. Coombs CARRIED</p>
10.5 Conference -see item 8	A. Morell			Updated, Hotel meeting on the 13 th of March
10.6 Education Advocacy				
10.7 Finance	Board of Managers	M		S. Binns and A. Murchie are working with a Bookkeeper, Lori Morris on Friday, March 10 th to work through Auditor's report
10.8 Governance				
10.9 Leadership	A. Morell			
10.10 Membership	R. Harvey	M		
10.11 Policy	See E. Ings			
10.12 Strategic Plan	Board of Managers			
10.13 Member(s)-at-Large	K. Berlet	M	1	<p>MAR17-EC-06: That the OFHSA Executive Committee review the draft OFHSA Resources, Pins and Awards document and advise of any changes, additions or deletions. MMS: T. Blum, V. Coombs CARRIED</p>

10.14 Executive Secretary	A. Murchie	M	2	<p>MAR17-EC-07: That the OFHSA Executive Committee approve the purchase of the 30” x 72” vertical banner with stand from Vista Print for up to \$200 MMS: T. Blum, V. Coombs CARRIED</p> <p>MAR17-EC-08: That the OFHSA Executive Committee approve providing 2 free Saturday lunch coupons at conference for each Association that qualifies for a Booster Award and or celebrating a milestone anniversary MMS: T. Blum, S. Thomson DEFEATED</p>
<p>11. Representation to Others</p> <p>11.1 EQAO</p> <p>11.2 Partnership Table</p> <p>11.3 Healthy Schools</p>	<p>A. Lowe</p> <p>S. Binns</p> <p>A. Morell</p>			<p>-Inviting A. Lowe to join us at April's meeting</p> <p>-Middle Years Survey went out on Social Media</p> <p>-Meeting end of March</p>
<p>12. New Business</p> <p>12.1 New WAHC Lease-</p> <p>12.2 PRO Grant- 2018</p> <p>12.3 Annual Meeting</p> <p>12.4 Parent Expo</p>	<p>Due Date May 25th</p>	<p>M</p> <p>M</p> <p>M</p> <p>M</p>	<p>M</p> <p>M</p> <p>M</p> <p>M</p>	<p>MAR17-EC-09: That the OFHSA Executive Committee approve the WAHC lease for 2017-2019 MMS: T. Blum, S. Thomson CARRIED</p> <p>-Office & A. Morell are to work on the PRO Grant for 2018; report for April meeting</p> <p>-Annual Meeting package ready for mailing, Agenda and Notice of Motion are being worked on</p> <p>-Office to follow up with e-mail with details</p>
<p>13. Correspondence</p> <p>13.1 Gender Identification</p> <p>13.2 Staffing Notice</p> <p>13.3 Consultation Session on Enhancing Ontario's Response to Missing Persons</p>		<p>M</p> <p>M</p> <p>M</p>		<p>-Discussion about having policy to write a letter on Gender Identification; send to Policy Workgroup</p> <p>-Office to send cards and best wishes for staffing notice</p> <p>-OFHSA was not able to attend the meeting; T. Blum looking for policy to write a letter.</p>
14. Adjournment				<p>MAR17-EC-10 Motion to adjourn 11:37 a.m. MMS: V. Coombs, S. Thomson CARRIED</p>