



Ontario Federation of Home and School Associations
 EXECUTIVE COMMITTEE MEETING
 December 3, 2016
 10:00 a.m. – 4:00 p.m.

Minutes

Agenda		Materials	Minutes
1. Welcome Call to Order	S. Binns	V	Meeting called to order at 10:30 a.m. Present: S. Binns, President T. Blum, Past-President E. Ings, Vice-President A. Morell, 2 nd Vice-President A. Murchie, HWCHSA President S. Thomson, TVCHSA Delegate
2. Approval of Agenda	S. Binns	V	DEC16-EC-01 That the Agenda be approved as presented. MMS A. Murchie, E. Ings CARRIED
3. Conflict of interest	S. Binns	V	A. Murchie, S. Binns declared a conflict of interest regarding agenda item 5.1
4. Approval of Minutes			Not applicable – minutes were approved at the October Board of Directors meeting.
5. Business Arising 5.1 Hiring Exec Sec		M M	In accordance with conflict of interest guidelines, A. Murchie, S. Binns, E. Ings (disconnected) left the meeting. A. Morell provided an update regarding the status related to hiring of an Executive Secretary.
6. Financial Report 6.1 Financial Statements 6.2 Endowment Fund 6.3 Finance Workgroup 6.4 Treasurers Report	S. Binns A. Murchie	M	The financial statements were reviewed, it was noted that membership dues are outstanding. Action Item: S. Binns to connect with bank to determine specific vehicle for reinvesting OFHSA Endowments. Action Item: Membership Workgroup leader to notify Associations regarding timely filing of membership dues.
7. Outstanding Business			A. Morell reviewed the task list; appreciation was expressed in the application of this process.
8. Conference 2017	A. Murchie A. Morell	M V	Replaced Agenda item 10.5 Conference Workgroup Report Conference planning is underway, the Planning Committee shared the schedule for the 2017 Conference. The conference will offer delegates a Friday evening Displayers Marketplace and Associations Poster Gallery, in addition Conference will offer some new elements while honouring traditional conference options. DEC16-EC-02 That the 2017 Conference theme be “Partners in Education” MMS A. Morell, A. Murchie CARRIED

			<p>DEC16-EC-03 That Keynote speaker for the 2017 Conference be Kate Jones, that up to \$2,000 for speaking fees, travel and accommodations. MMS A. Morell, A. Murchie CARRIED</p> <p>DEC16-EC-04 That the four OFHSA workshops are: H&S and School Council, Associations Management, Robert's Rules, OFHSA Resources, and OFHSA Awards. MMS A. Morell, A. Murchie CARRIED</p>
<p>9. Executive Reports</p> <p>9.1 Past-President 9.2 President 9.3 1st Vice-President 9.4 2nd Vice-President 9.5 Council Reports 9.5.1 HW Council 9.5.2 TV Council</p>	<p>T. Blum S. Binns E. Ings A. Morell A. Murchie delegate S. Thomson</p>	<p>M M M M M</p>	<p>Reports were reviewed, there were no recommendations.</p>
<p>10. Workgroup Reports</p> <p>10.1 Awards 10.2 Bulletin 10.3 Centennial 10.4 Communications 10.5 Conference see - #8 10.6 Finance 10.7 Governance 10.8 Leadership 10.9 Membership 10.10 Policy 10.11 Strategic Plan 10.12 Member(s)-at-Large</p>	<p>G. Myers A. Davey C. Wolsey R. Harvey Morell/Murchie K. Robb M. Ercolini A. Murchie R. Harvey J. Callahan N/A K. Berlet</p>	<p>M M M M M M</p>	<p>Reports were reviewed with several action items arising from discussions.</p> <p>Action Item: A. Morell to follow-up with R. Harvey related to sharing OFHSA materials be posted through the google group.</p> <p>Action Item: Follow-up with J. Callahan regarding the status of policy development for 2017 resolutions.</p> <p>Action Item: Through updating or housekeeping of OFHSA documents, remove reference to membership with CHSF.</p>
<p>11. Representation to other</p> <p>11.1 EQAO 11.2 Partnership Table 11.3 Healthy Schools 11.4 CHSF</p>	<p>A. Lowe S. Binns A. Morell A. Morell</p>	<p>N N N V</p>	<p>DEC16-EC-05 To move in-camera to discuss legal and personal matters. MMS A. Morell, A. Murchie CARRIED</p> <p>DEC16-EC-06 Rise and report: That OFHSA pursue legal matters related to CHSF. MMS A. Morell, S. Thomson CARRIED</p>
<p>12. New Business</p> <p>12.1 Photocopier proposal 12.2 GIC letter 12.3 PEG response 12.4 Go fund me 12.5 Dropbox</p>			<p>A proposal for renewal of the office photocopier was reviewed, A. Murchie will create data spread sheet detailing the efficiencies. S. Binns and A. Morell will meet with the photocopier Sales Representative provider in Mid-December to further explore potential efficiencies and options.</p>

		<p>Discussion related to funds collected through a go-fund-me account, OFHSA is unable to provide a charity receipt.</p> <p>Utilizing Dropbox for document storage and sharing has been most successful.</p> <p>Action item: Further explore Dropbox options and capacity to report back with information at the BoD meeting.</p>
13. Adjournment		<p>DEC16-EC-07</p> <p>Motion to adjourn 12:35 p.m.</p> <p>A. Murchie E. Ings</p> <p>CARRIED</p> <p>Action Item: Hold the next meeting at TVDSB Board Office – Arlene will look into – invite potential members-at- large.</p>